



**GOVERNMENT OF NAGALAND  
NAGALAND STATE DISASTER MANAGEMENT AUTHORITY  
HOME DEPARTMENT  
NAGALAND::KOHIMA**

COMPENDIUM

Period: November 2010 to March 2019

Vol- I



**NSDMA**

**NAGALAND STATE DISASTER MANAGEMENT AUTHORITY**

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**GOVERNMENT OF NAGALAND**  
**OFFICE OF THE DEPUTY COMMISSIONER DIMAPUR DISTRICT**  
**DIMAPUR: NAGALAND**

NO.DDMC/1/2006-07/207-217

Dt. Dimapur the 12<sup>th</sup> April '11

**NOTIFICATION**

In exercise of the power conferred under section 15 (2) of the Nagaland Disaster Management Rule 2001, the following members are constituted as Dimapur District Disaster Management Authority:-

- |     |                                     |                           |
|-----|-------------------------------------|---------------------------|
| 1.  | Deputy Commissioner                 | : Chairman Ex-Officio     |
| 2.  | Addl. Deputy Comm.                  | : Chief Executive Officer |
| 3.  | S.P. Dimapur                        | : Member                  |
| 4.  | C.E.O. DMC                          | : Member                  |
| 5.  | DIO NIC                             | : Member                  |
| 6.  | C.M.O. Dimapur                      | : Member                  |
| 7.  | EE PWD (R&B) Dimapur                | : Member                  |
| 8.  | EE PWD (HOUSING) Dimapur            | : Member                  |
| 9.  | EE PHED (Urban) Dimapur             | : Member                  |
| 10. | EE (Power) Dimapur                  | : Member                  |
| 11. | Dist. Commandant Home Guard Dimapur | : Member                  |

**Sd/-**  
**(MOANG AIER)**  
Deputy Commissioner  
Dimapur: Nagaland

**GOVERNMENT OF NAGALAND  
OFFICE OF THE DEPUTY COMMISSIONER  
KIPHIRE: NAGALAND**

NO.KDDMC/1/2015-16

Dated Kiphire, the 23<sup>rd</sup> Feb, 2015

**NOTIFICATION**

In exercise of the powers conferred under section 15 (2) of Nagaland Disaster Management Rules 2001, the following members are constituted as Kiphire District Disaster Management Authority:

- |   |                 |
|---|-----------------|
| 1. Deputy Commissioner                          | : Chairman      |
| 2. Addl. Deputy Commissioner (HQ)               | : Nodal Officer |
| 3. Superintendent of Police                     | : Member        |
| 4. All other ADCs/SDOs/EACs in Kiphire District | : Members       |
| 5. District Commandant HG &CD                   | : Member        |
| 6. Asst. Director Food & Civil Supplies         | : Member        |
| 7. District Informatics Officer (DIO)           | : Member        |
| 8. EE (Irrigation & Flood Control)              | : Member        |
| 9. EE PWD (R&B)                                 | : Member        |
| 10. EE (Power)                                  | : Member        |
| 11. EE (PHED)                                   | : Member        |

Sd/-  
**(SEDEVIKHO KHRO)**  
Deputy Commissioner  
Kiphire: Nagaland

**GOVERNMENT OF NAGALAND  
OFFICE OF THE DEPUTY COMMISSIONER  
KOHIMA: NAGALAND**

**NO. DEV/DDMA/2011/586**

**Dated Kohima, the 20<sup>th</sup> April, 2011**

**NOTIFICATION**

In pursuance of Government Notification No. rr&dm- 12/17/2005-2007 (VOL-II) dated 21/7/2008, the Kohima District Disaster Management Authority is hereby constituted with the following members.

- |   |                           |
|---|---------------------------|
| 1. Deputy Commissioner, Kohima                    | : Chairperson Ex-Officio  |
| 2. Chairperson of Municipal Council/ Town Council | : Co-Chairperson          |
| 3. Additional Deputy Commissioner, Kohima         | : Chief Executive Officer |
| 4. Superintendent of Police, Kohima               | : Member                  |
| 5. Civil Surgeon/ Chief Medical Officer, Kohima   | : Member                  |
| 6. S.P. NPTO, Kohima                              | : Member                  |
| 7. E.E. Mechanical Kohima Division                | : Member                  |
| 8. District Commandant, HG&CD, Kohima             | : Member                  |

**Sd/-**  
**(BEI-U ANGAMI)**  
Deputy Commissioner  
Kohima, Nagaland

**GOVERNMENT OF NAGALAND  
OFFICE OF THE DEPUTY COMMISSIONER  
LONGLENG: NAGALAND**

NO.LLG/DEV- 3/2009-10/

Dated LLG, the 5<sup>th</sup> Dec, 2011

**NOTIFICATION**

In pursuance of the letter received from the Nagaland State Disaster Management Authority vide no. NSDMA/DIST/CORSP/2011 Dated Kohima, the 18<sup>th</sup> Nov, 2011 and also vide Government Notification No. rr&dm- 12/17/2005-2007 (Vol-II) Dated 21/7/2008, the Longleng District Disaster Management Authority (LDDMA) is hereby constituted with the under mentioned members:

- |   |                           |
|---|---------------------------|
| 1. Deputy Commissioner, Longleng              | : Chairman Ex-Officio     |
| 2. Chairman, Longleng Town Council            | : Co-Chairman             |
| 3. Addl. Deputy Commissioner, Longleng        | : Chief Executive Officer |
| 4. Superintendent of Police, Longleng         | : Member                  |
| 5. Chief Medical Officer, Longleng            | : Member                  |
| 6. Executive Engineer (PWD) Longleng          | : Member                  |
| 7. District Agriculture Officer, Longleng     | : Member                  |
| 8. Executive Engineer, PHED Longleng          | : Member                  |
| 9. Asst. Commandant, Village Guards, Longleng | : Member                  |
| 10. Officer-in-Charge, Police Radio, Longleng | : Member                  |

**Sd/-**  
**K. LIBANTHUNG LOTHIA**  
Deputy Commissioner  
Longleng: Nagaland

**GOVERNMENT OF NAGALAND  
OFFICE OF THE DEPUTY COMMISSIONER  
MOKOKCHUNG: NAGALAND**

**NO. SDR/NC/209-10/**

**DTD MKG the 30<sup>th</sup> Nov 2011**

**NOTIFICATION**

In pursuance with the Govt. directive Letter NO/ NSDMA/DIST/CORSP/2011 dated 18<sup>th</sup> NOV 2011, the Mokokchung District Disaster Management Authority (DDMA) is constituted as follows:-

- |                                    |                           |
|------------------------------------|---------------------------|
| 1. Deputy Commissioner             | : Chairperson Ex-Officio  |
| 2. Administrator MMC               | : Co-Chairperson          |
| 3. Addl. Deputy Commissioner (Dev) | : Chief Executive Officer |
| 4. Superintendent of Police        | : Member                  |
| 5. CO 9 <sup>th</sup> Assam Rifle  | : Member                  |
| 6. Project Director ATMA           | : Member                  |
| 7. Chief Medical Officer           | : Member                  |
| 8. Executive Engineer (Housing)    | : Member                  |
| 9. District Commandant Home Guards | : Member                  |

**SD/-**  
**(LITHRONGLA G CHISHI)**  
Deputy Commissioner  
Mokokchung

**GOVERNMENT OF NAGALAND  
OFFICE OF THE DEPUTY COMMISSIONER  
MON: NAGALAND**

**No.GA/DEV/DM-XI/11-12**

**Dated Mon the 20<sup>th</sup> Jan' 2012**

**NOTIFICATION**

As per the directives received from the Nagaland State Disaster Management Authority Nagaland, Kohima vide letter No.NSDMA/DIST/CORSP/2011 dated Kohima the 18<sup>th</sup> Nov' 2011 and per the Provision given in the Sub-Section (I) of Section 25 of the Disaster Management Act, 2005 and sub section (I) of section 15 of the Nagaland Disaster Management Rules, 2007, published vide notification no.RR&DM-12/17/2005-06 (Vol-II) dated 21/07/2008, District Disaster Management Authority for Mon District is hereby constituted with the following members:-

- |                                  |                           |
|----------------------------------|---------------------------|
| 1. DC, Mon                       | : Chairperson Ex-Officio  |
| 2. Chairperson of Town Committee | : Co-Chairperson          |
| 3. ADC, Mon HQ                   | : Chief Executive Officer |
| 4. S.P, Mon                      | : Member                  |
| 5. CMO                           | : Member                  |
| 6. E.E (PWD)                     | : Member                  |
| 7. DAO (Agri)                    | : Member                  |
| 8. E.E (PHED)                    | : Member                  |
| 9. C.O. AR                       | : Member                  |
| 10. 100 RCC                      | : Member                  |
| 11. President, K.U               | : Member                  |

**Sd/-**  
**(ANGAU.I.THOU)**  
Deputy Commissioner  
Mon



**GOVERNMENT OF NAGALAND**  
**OFFICE OF THE DEPUTY COMMISSIONER**  
**PEREN : NAGALAND**

**NO.ESTT/DA-1/89/1190**

**Dated Peren the 17<sup>th</sup> Dec 2012**

**I. COMPOSITION OF THE DISTRICT DISASTER MANAGEMENT AUTHORITY  
PEREN DISTRICT:**

1. Deputy Commissioner : Chairperson/ Ex-officio
2. Chairperson of Municipal Council/Town Committee: Co-Chairperson
3. Addl. Deputy Commissioner : Chief Executive Officer
4. SDO (C) Hq. : Member Secretary
5. Sr. Superintendent of Police : Member
6. Chief Medical Officer : Member
7. E. E PHED : Member
8. E. E PWD (R&B) : Member

**II. DISTRICT SUB-COMMITTEE ON EARTHQUAKE – Core DDMA members**

**III. DISTRICT SUB- COMMITTEE ON DROUGHT:**

1. Sr. Superintendent of Police : Convenor
2. Concerned Area Administrative Officer : Secretary
3. EE IFC : Member
4. DHO (Horti) : Member
5. DAO (Agri) : Member

**IV. DISTRICT SUB COMMITTEE ON FIRE ACCIDENTS**

1. Addl. SP Peren : Convener
2. EAC HQ : Secretary
3. SDO PHE : Member
4. Coy Commander 32 AR : Member
5. SDIO : Member

**V. DISTRICT SUB- COMMITTEE ON LANDSLIDES**

1. ADC – 1 : Convener
2. Project Director, DRDA : Secretary
3. EE PWD (R&B) : Member
4. EE PHED : Member
5. SDO ( C ) HQ : Member

**VI. DISTRICT SUB- COMMITTEE ON HAILSTORMS**

1. DAO (Agri) : Convener
2. EAC HQ : Secretary
3. DEO : Member
4. BDO ( Concerned) : Member
5. SOS ( Supply) : Member

**VII. DISTRICT SUB- COMMITTEE ON EPIDEMICS**

1. Chief Medical Officer : Convener
2. DVO (Vety) : Secretary
3. EE PHED : Member
4. PD, DRDA : Member
5. EAC HQ : Member

SD/-  
**MUDONGOYI CHUZHIO**  
Sub- Divisional Officer ( C ) HQ  
Peren : Nagaland

**GOVERNMENT OF NAGALAND  
OFFICE OF THE DEPUTY COMMISSIONER  
PHEK: NAGALAND**

NO.PDDMC/1/2015-16

Dated Phek, the 15<sup>th</sup> Feb, 2015

**NOTIFICATION**

In exercise of the powers conferred under section 15 (2) of Nagaland Disaster Management Rules 2001, the following members are constituted as Phek District Disaster Management Authority:

- |  |                 |
|--|-----------------|
| 1. Deputy Commissioner                       | : Chairman      |
| 2. Addl. Deputy Commissioner (HQ)            | : Nodal Officer |
| 3. Superintendent of Police                  | : Member        |
| 4. All other ADCs/SDOs/EACs in Phek District | : Members       |
| 5. District Commandant HG &CD                | : Member        |
| 6. Asst. Director Food & Civil Supplies      | : Member        |
| 7. District Informatics Officer (DIO)        | : Member        |
| 8. EE (Irrigation & Flood Control)           | : Member        |
| 9. EE PWD (R&B)                              | : Member        |
| 10. EE (Power)                               | : Member        |
| 11. EE (PHED)                                | : Member        |

Sd/-  
**(MUROHU CHUTSO)**  
Deputy Commissioner  
Phek: Nagaland

**GOVERNMENT OF NAGALAND**  
**OFFICE OF THE DEPUTY COMMISSIONER: TUENSANG NAGALAND**  
**(Development Branch)**

**NO.DEV/DDMC/2011-12/800**

**Dated Tuensang, the 12<sup>th</sup> Dec. 2011.**

**NOTIFICATION**

In pursuance of Government Notification No. NSDMA/DIST/CORSP/2011/ Dated 18<sup>th</sup> Nov. 2011, the District Disaster Management Authority for Tuensang District is hereby constituted with the following Officers with immediate effect.

- |  |                          |
|--|--------------------------|
| 1. Deputy Commissioner                         | :Chairperson Ex-Officio  |
| 2. Chairperson of Tuensang Town Council        | :Co-Chairperson          |
| 3. Additional Deputy Commissioner, Tuensang Hq | :Chief Executive Officer |
| 4. S.P Tuensang                                | :Member                  |
| 5. Chief Medical Officer                       | :Member                  |
| 6. District Agriculture Officer, Tuensang      | :Member                  |
| 7. E.E PWD (R&B) Tuensang                      | :Member                  |
| 8. E.E PHED, Tuensang                          | :Member                  |
| 9. District Commandant, HG& CD Tuensang        | :Member                  |
| 10. SDO (C) Sadar                              | :Member Secretary        |

**Sd/-**  
**( T. MHABEMO YANTHAN )**  
Deputy Commissioner  
Tuensang

**GOVERNMENT OF NAGALAND  
OFFICE OF THE DEPUTY COMMISSIONER  
WOKHA: NAGALAND**

**NO.WDDMC/1/2015-16**

**Dated Wokha, the 23<sup>rd</sup> Feb, 2015**

**NOTIFICATION**

In exercise of the powers conferred under section 15 (2) of Nagaland Disaster Management Rules 2001, the following members are constituted as Wokha District Disaster Management Authority:

- |   |                 |
|---|-----------------|
| 1. Deputy Commissioner                        | : Chairman      |
| 2. Addl. Deputy Commissioner (HQ)             | : Nodal Officer |
| 3. Superintendent of Police                   | : Member        |
| 4. All other ADCs/SDOs/EACs in Wokha District | : Members       |
| 5. Commandant, 17 <sup>th</sup> AR, Wokha     | : Member        |
| 6. District Commandant HG &CD                 | : Member        |
| 7. Asst. Director Food & Civil Supplies       | : Member        |
| 8. District Informatics Officer (DIO)         | : Member        |
| 9. EE (Irrigation & Flood Control)            | : Member        |
| 10. EE PWD (R&B)                              | : Member        |
| 11. EE (Power)                                | : Member        |
| 12. EE (PHED)                                 | : Member        |
| 13. President / Chairman, Lotha Hoho          | : Member        |

Sd/-  
**(A. ROBIN LOTH)**  
Deputy Commissioner  
Wokha : Nagaland

**GOVERNMENT OF NAGALAND  
OFFICE OF THE DEPUTY COMMISSIONER  
ZUNHEBOTO**

NO.DEV/DM/2009-10/447

Dt. Zbto, the 18<sup>th</sup> Aug 2011

To,

The Home Commissioner,  
Kohima: Nagaland.

**Sub: - Forwarding the list of member for District Disaster Management Authority in respect of Zunheboto District for approval.**

Sir,

In inviting a reference to your letter NO. R.R & DM-12/17/2005-2006 (VOL-II) Dt 21/07/08 and on the subject cited above, I am directed to forward herewith the list of member for District Disaster Management Authority in R/O Zunheboto District for approval.

The District Disaster Management Authority shall constitute with the following members:-

- |                                   |                          |
|-----------------------------------|--------------------------|
| 1. Deputy Commissioner            | :Chairman Ex-Officio     |
| 2. Chief Advisor ZTC              | :Co- Chairperson         |
| 3. Additional Deputy Commissioner | :Chief Executive Officer |
| 4. Superintendent of Police       | :Member                  |
| 5. Chief Medical Officer          | :Member                  |
| 6. Project Director (DRDA)        | :Member                  |
| 7. District Forest Officer        | :Member                  |

Serial NO. 6 & 7 are nominated by Deputy Commissioner Zunheboto.

This is for your kind information and further approval please.

**SD/-**  
**(GOVIND JAISWAL), IAS**  
Additional Deputy Commissioner  
Office of the Deputy Commissioner,  
Zunheboto

**GOVERNMENT OF NAGALAND  
RELIEF, REHABILITATION & DISASTER MANAGEMNT  
HOME DEPARTMENT**

**NOTIFICATION**

**Kohima, the 3<sup>rd</sup> November, 2010**

**No.RR/NATC/3/2010-11:** In exercise of the power conferred by sub section 1(a) of Section 48 of the Disaster Management Act, 2005 (53 of 2005), the State Government of Nagaland hereby constitute the State Disaster Response Fund (herein after SDRF) for meeting any threatening disaster situation or disaster.

Sd/-

**V.SHASHANK SHEKHAR**  
Secretary to the Govt. of Nagaland

**GOVERNMENT OF NAGALAND  
HOME DEPARTMENT  
NAGALAND STATE DISASTER MANAGEMENT AUTHORITY  
NAGALAND: KOHIMA**

**NO.NSDMA/NOT-ORD/2012      Dated Kohima, the 19<sup>th</sup> January, 2011**

**OFFICE MEMORANDUM**

**SUB: GUIDELINES ON CONSTITUTION AND ADMINISTRATION OF DISTRICT  
DISASTER MANAGEMENT AUTHORITY (DDMA)**

Section 16 and Section 299 of the Disaster Management Act 2005 stipulated appointment of officers and other employees at the State Authorities and District Authority respectively. In pursuance of the provision of the Disaster Management Act, 2005, the Government of Nagaland has appointed officer for carrying out the functions of State Authority and District Authority.

NSDMA through its Office Memorandum **No.NSDMA /NOT-ORD/2012** dated Kohima the 19<sup>th</sup> January 2016 has assigned officers as Nodal Officers for the District Disaster Management Authorities. The following guidelines shall be followed in executing Disaster Management activities in the District Disaster Management Authorities:

1. The Nodal Officer in – charge of the District shall co-ordinate and support the Chairman, District Management Authority in all matters relating to Disaster Management at the District level.
2. The Nodal Officer shall be responsible for the administration, implementing and monitoring and evaluation of Disaster Management activities in the District assigned to the concerned officer
3. The concerned Nodal Officer of NSDMA in-charge of the District shall be co-signatory if the operation of the DDMA account. The Nodal Officer shall also be responsible for managing the Statement of Expenditure of the DDMA
4. Keeping in view of monitoring and evaluation of the District Disaster Management activities in the District level, the concerned Nodal Officer of DDMA shall also be responsible to sign in all reports that requires to be submitted to the NSDMA, such as Statement of Expenditure, Utilization Certificate of SDRF and NDRF, Completion Report of Emergency Restorative Works in Plana and Policies of District level, Damage Assessment Report and in all the Training and Capacity Building Reports.
5. The concerned Nodal Officer of the District shall regularly visit the assigned District at least once in a month and whenever need arises, in addition to the responsibilities carried out by the concerned officer at the NSDMA

These guidelines are being issued under Section 22 (2) (k) of the Disaster Management Act 2005. These guidelines shall be into operation with effect from the date of issues, and will continue till further order.

**SD/-**  
**KHRIENUO METHA**  
Secretary to the Govt. of  
Nagaland

**GOVERNMENT OF NAGALAND  
NAGALAND STATE DISASTER MANAGEMENT AUTHORITY  
HOME DEPARTMENT  
NAGALAND: KOHIMA**

**NO.NSDMA/SDRF/R/2011**

**Dated Kohima the 9<sup>th</sup> January 2012**

**ORDER**

**Sub: Merging of SDRF (State Disaster Response Fund) under NSDMA/SEC as per the decision taken during the meeting of NSDMA on the 17<sup>th</sup> of March 2011.**

In pursuance of the decision taken during the NSDMA meeting chaired by the Hon'ble Chief Minister on the 17<sup>th</sup> of March 2011, the SDRF (State Disaster Response Fund) shall be administered under NSDMA for timely response to disaster and emergency relief in the State. Henceforth, the SDRF will be directly operated under NSDMA. Within the NSDMA, the State Disaster Response Fund shall be processed through the staff appointed and controlled by the Department of P&AR, Government of Nagaland.

Sd/-

**(LALTHARA) IAS**

Chief Secretary to the Govt. of Nagaland

Dated Kohima the 9<sup>th</sup> January 2012



**GOVERNMENT OF NAGALAND  
HOME DEPARTMENT  
NAGALAND STATE DISASTER MANAGEMENT AUTHORITY  
NAGALAND: KOHIMA**

**Dated Kohima the 3<sup>rd</sup> August 2013.**

**OFFICE MEMORANDUM**

NO. NSDMA/SDRF/R/2011: In order to streamline the administration of the State Disaster Response Fund (SDRF), it is to notify to all the concerned District Disaster Management Authorities (DDMAs) that Nagaland State Disaster Management Authority (NSDMA) is bringing out Application Formats while applying for the State Disaster Response Fund (SDRF).

Three annexure are being forwarded for filling up the details in support of the applications. Annexure I includes detail to be furnished by the applicants and to be certified by the verifying authority and chairman, DDMA. In the Annexure II, the details have to be verified by the verifying authority, clearance from concerned department and by the chairman, DDMA. Annexure III is a format for compilation of the list of applicants.

All the applicants have to fulfil the eligibility criteria supported by the relevant documents to qualify for the relief under SDRF. Incomplete applications are liable to be rejected.

This is for compliance in order to avoid anomalies in the administration of SDRF.

Sd/-  
**(T. AO) IAS**  
Secretary to the Govt. of Nagaland

**GOVERNMENT OF NAGALAND**  
**HOME DEPARTMENT**  
**NAGALAND STATE DISASTER MANAGEMENT AUTHORITY**

**NO.NSDMA/NOT-ORD/2012**

**Dated Kohima the 3<sup>rd</sup> Sept. 2013**

**NOTIFICATION**

In pursuance of the Disaster Management Act 2005, Section 29 and State Disaster Management Rules 2008, Section 19, the Governor of Nagaland is pleased to notify the provision of Officers for the District Disaster Management and Response Office:

1. The Deputy Commissioner and Superintendent of Police of the district would invariably be an intrinsic part of the system envisaged.
2. To lend continuity and permanency to Disaster Management and Response mechanism in the district, there shall be a dedicated District Disaster Management and Response Office with the following composition:
  - a) ADC (HQ) - Nodal Officer. It shall be the duty of the ADC (HQ) to keep the Deputy Commissioner (Chairman of the District Disaster Management Authority- DDMA) apprised of Disaster Management related programs and activities on a constant basis and put up matters of urgency to the Deputy Commissioner for transmission to the State Government / NSDMA. Inter alia, the ADC (HQ) would function as the District Head of office for Disaster Management and Response, in addition to his/her existing duties.
  - b) To man the office and to aid the Nodal Officer in discharging this duty, there shall be a Program Unit in the District Emergency Operation Centre (DEOC). The following official/ staff shall make up the Program Unit in the DEOC;
    - i. A dedicated Section Officer (S.O) from the Deputy Commissioner/ ADC's office.
    - ii. One clerk/ store keeper from the district HG&CD establishment
    - iii. One clerk from the establishment of Fire & Emergency Services. This arrangement shall be ensured by the Deputy Commissioner.
3. There shall be a fully equipped Operation Unit in the DEOC. It will be the primary responsibility of the Operation Unit to coordinate response measure with regard to any disaster/ accident/ emergency among the trained DEF/ SDRF/ HG&CD/ F&ES/ VG and Community Volunteers in the district. Further the Operation Unit will be responsible for getting and disseminating emergency information and data thereof to and among relevant departments of the district administration, security force and also relay details to and coordinate with the State Emergency Operation Centre (SEOC) of the NSDMA in the capital.
4. The Operation Unit shall function under the overall operation command of District Commandant of HG&CD, and in districts where such qualified officers are not allowed in position, the Operation Unit will be under the senior most Dy. SP of the district.
5. The Operation Unit will have the following staff to man and operate the unit; 2 wireless operators each from the SPs establishment, HG&CD and F&ES.
6. The above personnel will function on rotation basis. It will be the duty of these personnel to keep the communication systems in continuous operation.
7. The above arrangement is not to be confused with the already established DDMA headed by the Deputy Commissioner. DDMA would continue to be the highest decision making and recommendatory body in the district as far as Disaster Management activities are concerned, primarily acting as the statutory body to

ensure effective coordination of Disaster Management matters among various agencies in the district and with NSDMA.

8. The Program Unit and the Operation Unit of the DEOC in effect will function as the nerve centre of Disaster Management activities in the district prescribed and decided by the State Govt.
9. This notification will come into immediate effect.

**Sd/-**

**(ALEMTEM SHI JAMIR) IAS**

Chief Secretary to the Govt. of Nagaland

**GOVERNMENT OF NAGALAND**  
**HOME DEPARTMENT**  
**NAGALAND STATE DISASTER MANAGEMENT AUTHORITY**

**NO.NSDMA/SEC/MTG/2011**  
**September 2013**

**Dated Kohima the 23<sup>rd</sup>**

**NOTIFICATION**

In pursuance of Section 31 clause (1) & (2) of Nagaland State Disaster Management Rules 2008 and in partial modification of the establishment of Village Disaster Management Authority (VDMA), the Village Council headed by the Chairman along with its members and the Secretary of Village Development Board (VDB) shall constitute the Village Disaster Management Authority (VDMA).

There shall also be a dedicated Village Disaster Management Core Committee (VDMCC) in each village. The following are the Term of Reference (ToR) for the members of Village Disaster Management Core Committee (VDMCC);

1. The Village Disaster Management Core Committee (VDMCC) shall function under the Village Council. The Village Disaster Management Core Committee shall consist of minimum 5 members and maximum 10 members.
2. No two members of the Village Disaster Management Core Committee should be from the same household.
3. The members of Village Disaster Management Core Committee shall be regular residents of the village.
4. The eligible age limit to be a member in the Village Disaster Management Core Committee shall be between 30-50 years.
5. The Village Disaster Management Core Committee shall comprise of at least one woman member or more depending on the composition of the Village Council.
6. The Village Disaster Management Core Committee shall consist of key line committees existing in the Village, such as Health, Power, Water & Sanitation and Education committees etc. if these are not in existence, then the Village Council shall nominate members to the VDMCC, observing references given at point 1 to 5 above.
7. The Village Disaster Management Core Committee shall coordinate and devise a working response mechanism with neighboring villages.
8. The Village Disaster Management Core Committee shall also coordinate with the Sub-Division Authority and District Authority on Disaster Management issue.
9. The term of the VDMCC shall not co-terminate with the term of the Village Council. The VDMCC is to be a continuous body. When a serving member reaches 50 years of age, the VC shall select another resident of the Village who fulfills the age criterion of 30-50 years.
10. No remuneration will be paid for the membership in VDMA and VDMCC by the NSDMA.

The Powers of Chairperson of Village Disaster Management Authority and Powers and Functions of Village Disaster Management Authority shall remain the same as per Section 32 and 34 of Nagaland State Disaster Management Rules 2008.

**Sd/- (ALEMTEMISHI JAMIR) IAS**  
Chief Secretary to the Government of Nagaland  
Dated Kohima the 23<sup>rd</sup> September, 2013

**GOVERNMENT OF NAGALAND**  
**HOME DEPARTMENT**  
**NAGALAND STATE DISASTER MANAGEMENT AUTHORITY**  
**NAGALAND::KOHIMA**

NO.NSDMA/SDRF/R/2011,

Dated Kohima, the 23<sup>rd</sup> May, 2016

**NOTIFICATION**

In pursuance of the Section 19 of the Disaster Management Act, 2005, Nagaland State Disaster Management Authority (NSDMA) is adopting the following guidelines for minimum standard of relief to be provided to persons affected by disaster in the State, as laid down by the National Disaster Management Authority (NDMA). In none of the case the laid down minimum standards are less than the minimum standards in the guidelines as laid down by the National Authority.

**1. Definition of Relief and Rehabilitation Camps:**

Relief shelter and rehabilitation camps shall be set up during disaster, when the coping capacity of the community is hampered, to accommodate the affected people. The camps to be erected would be temporary in nature, with all the basic necessities. However, people in the camps shall return to their own respective accommodation, as and when normalcy is established.

While setting up relief camps, the following method shall be observed:

- a) First three days: Basic norms to the possible extent may be followed
- b) 4-10 days: Efforts should be made to follow most of the norms recommended by NDMA in this Guideline.
- c) 11 days and above: NDMA's prescribed norms shall be followed.  
However, factors like terrain, inaccessible area, extreme climatic condition affects the administrators and stakeholders to deliver relief, and therefore, due consideration can be made while delivering minimum standards of relief.

**2. Minimum standards in respect of shelter in relief camps:**

- a) All District Disaster Management Authorities (DDMAs) shall pre-identify location/ buildings like local schools, angawadi centers, community centers, church, etc. which can be used as relief shelters where people can be accommodated in case of disaster in the area. In such centers, facilities like sufficient numbers of toilets, water supply and generators with fuel for power back up shall be ensured during disaster.
- b) In order to avoid last minute arrangements and high cost, NSDMA shall explore the option of advance MoUs with the manufacture/ suppliers for supply of factory made fast track pre-fabricated shelters/ tents/ toilets/ mobile toilets and urinals etc. which can be dismantled and taken back by the supplier after the closure of the camp.
- c) In the relief centers, special care shall be taken for safety and privacy of inmates, especially for women, widows and children. Special arrangements shall be also made for differently-abled persons, old and medically serious patient.
- d) All the relief centers shall be temporarily in nature and would be closed as soon as normalcy returns in the area.
- e) Sufficient number of sites based on population density shall be identified as relief centers and earmarked well in advance at the time of planning and development in the state.

3. **Minimum standards in respect of food in relief camps:**
  - a) Efforts shall also be made to make available sufficient quantity of food is to the affected people (especially for aged people and children) staying in the relief camps.
  - b) Steps shall be taken by all the DDMA's to ensure hygiene at community and camp kitchen. Date of manufacturing and date of expiry on the packaged food items shall be kept in view before distribution.
4. **Minimum Standards in respect of water in relief camp:**
  - a) Sufficient quantity of water shall be provided in the relief camp for personal cleanliness and hand wash.
  - b) Drinking water shall be made available in the relief camps. If other means for providing safe drinking water is not possible, then double chlorination of water shall be ensured.
5. **Minimum standards in respect of sanitation in relief camp:**
  - a) 1 toilet for 30 person each shall be arranged or build with separate and bath area for women and children. Hand wash facility in toilets would be ensured. Steps shall be taken for control of spread of diseases. Dignity kits for women shall be provided with sanitary napkins and disposable paper bags with proper labeling.
  - b) Pit latrines and Soak ways shall be at least 30 m from any ground water source and the bottom of any latrines has to be at least 1.5 m above the water level.
  - c) Drainage and spillage from defecation system shall not run towards any surface water source or shallow ground water source.
6. **Minimum standards in respect of medical cover in the relief camps:**
  - a) Medical care shall be provided by the National Rural Health Mission (NRHM) in the relief camps.
  - b) Mobile medical teams shall visit relief camps to attend the affected people. Steps shall be taken to avoid spread of communicable diseases.
  - c) Helpline shall be set up and details of the same shall be displayed at the relief shelters and adequate publicity would be given so as to inform the people.
  - d) For pregnant women, necessary basic arrangements shall be made by the local administration for safe delivery.
  - e) Advance tie up/ arrangements shall be made with the Govt./ Private hospital so that necessary doctors/ para-medical staff are made available at short notice for relief camps to attend to the affected person. In respect of people who are affected and being referred to hospitals for treatment/ operations etc. suitable transportation shall be arranged to reach to the referred hospital.
  - f) In order to manage mass casualty in a disaster, advance contingency plans for management of multiple casualties shall be developed.
7. **Minimum standards of relief for widow and orphans:**
  - a) In each camp, a separate register shall be maintained for entering the details of women who are widowed and for children who are orphaned due to the disaster. Their complete details shall be entered in the register, duly signed by the concerned officials and this register shall be kept a as a permanent record with the District Administration.
  - b) Special attention shall be given to widows and orphans who are separated from their families. For widow, certificate by the District Administration shall be issued stating that she lost her husband in the disaster and the same shall be issued within 15 days of disaster.
  - c) Necessary financial compensation and other government assistance would be arranged to the widow and to the orphaned children.

- d) As far as ex-gratia assistance on account of loss of life as well as assistance on account of damaged to house and for restoration of means of livelihood, the norms provided by the Govt. of India (Ministry of Home Affairs) for assistance from SDRF shall be the minimum standard of relief.

Sd/-  
**(PANKAJ KUMAR)IAS,**  
Chief Secretary to the Govt. of Nagaland  
Dated Kohima, the 23<sup>rd</sup> May, 2016

**GOVERNMENT OF NAGALAND  
HOME DEPARTMENT  
NAGALAND STATE DISASTER MANAGEMENT AUTHORITY  
NAGALAND: KOHIMA**

**NO.NSDMA/SDRF/R/2011**

**Dated, Kohima the 17<sup>th</sup> June, 2016**

**OFFICE MEMORANDUM**

**Sub: Cut-off period for Administration of relief under State Disaster Response Fund (SDRF).**

In reference to notification of even number **NO.NSDMA/SDRF/GEN/2012**, dated Kohima, the 5<sup>th</sup> May, 2016, the undersigned is directed to issue this order for the administration of revise norms of SDRF/ NDRF with effect from 5<sup>th</sup> May 2016.

Henceforth, all the application of SDRF shall be considered only through the new application format under the revised norms of SDRF/ NDRF.

This is for your kind information and necessary action.

Sd/-  
**(PANKAJ KUMAR) IAS**  
Chief Secretary to the Govt. of Nagaland



**GOVERNMENT OF NAGALAND**  
**NAGALAND STATE DISASTER MANAGEMENT AUTHORITY**  
**HOME DEPARTMENT**  
**NAGALAND: KOHIMA**

**NOTIFICATION**

**Dated Kohima, the 18<sup>th</sup> Nov. 2016**

NO.NSDMA/NOT-ORD/2012 ( Vol: ii) : The Governor of Nagaland is pleased to notify the creation of a dedicated State Disaster Response Force (SDRF) with 240 personals drawn from the Civil Defence & Home Guards for providing timely and effective response to any Disaster which may affect the state. The 240 personals would be posted in group of 30 (thirty) each at eight strategic location across the state.

1. The dedicated Nagaland State Disaster Response Force shall carry out community awareness and training programmes on Disaster Management during peace/ normal times.
2. The SDRF shall be placed under the control of the Commandant General of Civil Defence & Home Guards at the State level and District Commandant of Home Guards & Civil Defence at the District level.
3. The Nagaland State Disaster Management Authority (NSDMA) shall in Co-ordination with Commandant General of Home Guards & Civil Defence requisition and utilize the service of SDRF at the State level.
4. At the district level, the Chairman of District Disaster Management Authority (DDMA) shall requisition the service of SDRF as and when required with due intimation to the NSDMA.
5. In an event of emergency the SDRF shall act as a first call of response in the search & rescue operations.
6. The Civil Defence & Home Guards shall co-ordinate with NSDMA in developing annual community awareness program and familiarization exercise (FAMEX) for SDRF and submit the same for approval of State Executive Committee (SEC).
7. At the district level the District Commandant, Civil Defence & Home Guards shall co-ordinate with the Chairman of DDMA to carry out community awareness program and familiarization exercise (FAMEX) approved by State Executive Committee (SEC) during normal times and Search & Rescue operation in the event of Emergency.

**Sd/-**  
**(PANKAJ KUMAR), IAS**  
Chief Secretary to the Govt. of Nagaland

**GOVERNMENT OF NAGALAND  
NAGALAND STATE DISASTER MANAGEMENT AUTHORITY  
HOME DEPARTMENT**

**Dated Kohima, the 6<sup>th</sup> March 2018**

**CIRCULAR**

NO.NSDMA/NOT-ORD/2012 (VOL II): It is for the information of all the District Disaster Management Authority (DDMA) that, the DDMA quarterly meetings are to be conducted regularly as per Section 17 of the Nagaland State Disaster Management Rules (NSDMR). The District Disaster Management Officer (DDMO) of all the Districts are to co-ordinate and attend the meetings positively.

Further the DDMA's are to ensure that quarterly meeting minutes/ reports are submitted to this Office for compilation and onward submission to the Government.

**SD/-  
ABHISHEK SINGH IAS  
Home Commissioner to the Govt. of Nagaland**

**GOVERNMENT OF NAGALAND  
RELIEF, REHABILITATION & DISASTER MANAGEMENT  
HOME DEPARTMENT**

**NOTIFICATION**

**Kohima, the 3<sup>rd</sup> November 2010**

No. RR/NATC/3/2010-11 : In exercise of the powers conferred by sub section 1 (a) of Section 48 of the Disaster Management Act 2005 (53 of 2005), the State Government of Nagaland hereby constitutes the State Disaster Response Fund (herein after SDRF) for meeting any threatening disaster situation or disaster.

**SD/-  
V. SHASHANK SHEKHAR  
Secretary to the Govt. of Nagaland**

**GOVERNMENT OF NAGALAND**  
**HOME DEPARTMENT**  
**NAGALAND STATE DISASTER MANAGEMENT AUTHORITY**  
**NAGALAND::KOHIMA**

**NO. NSDMA/NOT-ORD/2012 (Pt-II)      Dated Kohima, the 17<sup>th</sup> Nov. 2018.**

**OFFICE MEMORANDUM**

**Sub: Streamlining of District Disaster Management Authority Office Procedures.**

In order to streamline the functions of District Disaster Management Authorities (DDMAs), the Government of Nagaland is hereby lay down the following system for office administration of Disaster Management related activities in the District:

1. As per the Section 25 (2) (a) of the DM Act, 2005, the Deputy Commissioner shall be the Chairman of the District Disaster Management Authority.
2. Section 25 (2) (c) and Section 25 (4) of the DM Act, 2005, the Additional Deputy Commissioner (HQ) shall be the Chief Executive Officer (CEO) for the District Disaster Management Authority.
3. The District Disaster Management Officer shall remain as the Nodal Officer for the District Disaster Management Authority as per the earlier Notification vide Letter **No. NSDMA/NOT-ORD/2012/408** dated Kohima, the 19<sup>th</sup> January 2016. The Guideline on Constitution and Administration of District Disaster Management Authority (DDMA) is also enclosed at **Annexure I** for your ready reference.
4. All the District Disaster Management Authorities are to have a dedicated cell/branch for Disaster Management for better record keeping as the work load is enormous and increasing day by day, and not attached to Development Branch. All files related to Disaster Management shall be maintained in the cell/branch.
5. All the District Disaster Management Authorities are to attach at least 1 (one) devoted Dealing Assistant to Disaster Management Cell/Branch to aid the District Project Associate. As per the OM **No.NSDMA/NOT-ORD/2012(Pt-II)/783** dated 26<sup>th</sup> May 2017, the dealing assistants shall be assigned the tasks under disaster management for at least three years.
6. In order to maintain a better/faster performance in the matters related to Disaster Management as most of the matters are related to emergency situations, all Communication/Daks/Files should be routed from the Chairman to Chief Executive Officer to District Disaster Management Officer / District Project Associates (Disaster Management Cell) to Dealing Assistant and vice versa.
7. All disbursement/payment shall be made from the Disaster Management Cell with due approval from the Chairman and Chief Executive Officer of District Disaster Management Authority. Actual Payment Receipt and Utilization Certificate on any payment made shall be maintained in the Disaster Management Cell with a copy endorsed to Accountant/Cashier and for onward submission to NSDMA.
8. The District Project Associates are authorized to verify disaster cases in the State Disaster Response Fund format, and shall process all matters and

maintain all records related to Disaster Management activities in the District.

This is issued as a step towards mainstreaming of disaster management activities in the District, and for effective and prompt coordination between State Authority and District Disaster Management Authorities.

This will remain in force w.e.f. the date of issue till further notification.

**(ROVILATUO MOR) IAS**  
Secretary to the Govt. of Nagaland

**GOVERNMENT OF NAGALAND**  
**HOME DEPARTMENT**  
**NAGALAND STATE DISASTER MANAGEMENT AUTHORITY**  
**NAGALAND: KOHIMA**

Dated Kohima, the 24<sup>th</sup> January, 2019.

**OFFICE MEMORANDUM**

**NO.NSDMA/R-1/2/4/2014-15/**                    :: In partial modification of the office memorandum issued by this office vide No.NSDMA/R-1/2/4/2014-15/989 dated 16<sup>th</sup> October 2017, the following modification is made in regard to the administration and disbursement of fund under the State Disaster Response Fund/ National Disaster Response Fund –

1. The damaged data affected by natural calamity or pandemic/ epidemic is to be submitted to NSDMA through the DDMA's and concerned line departments. For effective monitoring and audit purpose, all disbursement of relief fund or emergency restorative works shall be done through the DDMA's, the unit of NSDMA at the district level.
2. During the disbursement to the beneficiaries at the district level, the concerned line departmental district level officers may be co-opted as members.
3. The DDMA may inform the line departments to depute a representative from the concerned department while disbursing relief to the affected individual/families.
4. No deduction shall be made during the disbursement of fund on civil works executed by the line departments or executed by the DDMA's. Provisions for contingency/ verification requirements will be provided from NSDMA.

This is for kind information and necessary action.

**(ROVILATUO MOR) IAS**  
Secretary to the Govt. of Nagaland

**GOVERNMENT OF NAGALAND**  
**NAGALAND STATE DISASTER MANAGEMENT AUTHORITY**  
**HOME DEPARTMENT**  
**NAGALAND; KOHIMA**

**NOTIFICATION**

**Dated Kohima the 22<sup>nd</sup> Nov. 2011**

NO. DM & RR/ SDMA/MTG-2011 (Pt): in partial modification of this Department Notification of even number dated 21<sup>st</sup> July, 2008, the Governor of Nagaland is pleased to revise the composition of the Nagaland State Disaster Management Authority (NSDMA) members as provided under the Disaster Management Act 2005, as follows:

- |  |                          |
|--|--------------------------|
| 1. Chief Minister  | :Chairperson, Ex-Officio |
| 2. Minister in charge Home   | : Member                 |
| 3. Minister in charge Finance  | : Member                 |
| 4. Minister in charge Health & Family Welfare                          | : Member                 |
| 5. Minister in charge Agriculture                                      | : Member                 |
| 6. Minister in charge Transport & Communication                        | : Member                 |
| 7. Minister in charge Work and Housing                                 | : Member                 |
| 8. Minister in charge Public Health Engineer                           | : Member                 |
| 9. Minister in charge Urban Development                                | : Member                 |
| 10. Minister in charge Planning & Co-ordination                        | : Member                 |
| 11. Minister in charge Power   | : Member                 |
| 12. Parliamentary Secretary RR & DM                                    | : Member                 |
| 13. The Chief Secretary  | : Member                 |
| 14. The Commissioner/ Secretary of the Home and<br>Disaster Management | : Secretary, Ex-officio  |

**Sd/- (LALTHARA) IAS**  
Chief Secretary to the Govt. of Nagaland

**GOVERNMENT OF NAGALAND  
HOME DEPARTMENT  
NAGALAND STATE DISASTER MANAGEMENT AUTHORITY  
NAGALAND: KOHIMA**

**Dated Kohima, the 26<sup>th</sup> May, 2017**

**NOTIFICATION**

**NO.NSDMA/NOT-ORD/2012 (PT0-II)::** In pursuance of the decision taken during the SEC meeting held on 30<sup>th</sup> January 2017 under the Chairmanship of the Chief Secretary and in partial modification of this department notification NO.NSDMA/SEC/2011 dated 3<sup>rd</sup> July, 2013, the Governor of Nagaland is pleased to revise the composition of the State Executive Committee (NSDMA) members as provided under the Disaster Management Act, 2005, as follows:

- |  |            |
|--|------------|
| 1. Chief Secretary   | : Chairman |
| 2. Commissioner, Nagaland  | : Member   |
| 3. Development Commissioner  | : Member   |
| 4. Finance Commissioner  | : Member   |
| 5. Home Commissioner & CEO NSDMA                                   | : Member   |
| 6. Commissioner & Secretary, Power                                 | : Member   |
| 7. Commissioner & Secretary, Finance                               | : Member   |
| 8. Commissioner & Secretary, H&FW                                  | : Member   |
| 9. Commissioner & Secretary, Agriculture                           | : Member   |
| 10. Commissioner & Secretary, PWD                                  | : Member   |
| 11. Commissioner & Secretary, Geology Mining                       | : Member   |
| 12. Commissioner & Secretary, Rural Development                    | : Member   |
| 13. Commissioner & Secretary, PHE                                  | : Member   |
| 14. Commissioner & Secretary, Urban Development                    | : Member   |
| 15. Commissioner & Secretary, Irrigation & Flood Control           | : Member   |
| 16. Commissioner & Secretary, Forest, Environment & Climate Change | : Member   |
| 17. Commissioner & Secretary, Soil & Water Conservation            | : Member   |
| 18. Commissioner & Secretary, Veterinary & Animal Husbandry        | : Member   |
| 19. Special Secretary, Home  | : Member   |

Director General of Police and Director CD&HG and Prisons will be special invitees. The SEC may invite any other considered relevant to the committee.

**Sd/-  
(PAMKAJ KUMAR) IAS  
Chief Secretary to the Govt. of Nagaland**



**GOVERNMENT OF NAGALAND  
HOME DEPARTMENT  
NAGALAND STATE DISASTER MANAGEMENT AUTHORITY  
NAGALAND: KOHIMA**

**Dated Kohima, 12<sup>th</sup> June, 2018.**

**NOTIFICATION**

**NO.NSDMA/NSSP/2012-13 (PT-1):** In pursuance to the National School Safety Policy Guidelines issued by the National Disaster Management Authority (NSDMA), Ministry of Home Affairs, the State Level Advisory Committee and Working Committee is hereby notified.

The **State Legal Advisory Committee** members are:

- |    |                                  |                    |
|----|----------------------------------|--------------------|
| a) | Secretary, NSDMA Home Department | : Convenor         |
| b) | Chairman, NBSE                   | : Member Secretary |
| c) | Secretary, School Education      | : Member           |
| d) | Director, SCERT                  | : Member           |
| e) | State Mission Director, RMSA     | : Member           |

The **State Level Working Committee** members are:

- |    |  |                    |
|----|--|--------------------|
| a) | Additional Director, School Education                      | : Convenor         |
| b) | Plan & Policy (DDMO), SDMA                                 | : Member Secretary |
| c) | Consultant, School Education                               | : Member           |
| d) | Chairman, DDMA Kohima                                      | : Member           |
| e) | District Education Officer (DEO), Kohima                   | : Member           |
| f) | President, All Nagaland Private School Association:        | Member             |
| g) | General Secretary, All Nagaland Private School Association | : Member           |

Sd/-  
**(ROVILATUO MOR) IAS**  
Secretary to the Govt. of Nagaland