

**GOVERNMENT OF NAGALAND
HOME DEPARTMENT
GENERAL ADMINISTRATION BRANCH-I
NAGALAND: KOHIMA**

NO.GAB-1/COM/GEN-1/2020

:

Dated, Kohima the 13th April, 2020

OFFICE MEMORANDUM

1. In continuation of Order No. CSO/GAB-1/COM/GEN-1/2020 dated 11-04-2020 and in accordance with the decision taken in the meeting of AHoD & HOD on 13-04-2020 in the Secretariat Conference Hall for resumption of offices, both in the Secretariat and Directorate, the following departments and the corresponding directorates as listed below which have activities of essential and urgent nature will identify the bare minimum staff and officers for ensuring that the department/directorate continues to function and provide essential services:

Home/ Medical/Finance/ Planning/ Power/ IT&C/ Agriculture & Allied Depts/ IPR/ Veterinary & AH/ PHED/ Social Welfare/ Fire & Emergency Services/ Home Guards & Civil Defence/ NIC/ DIPR/ Food & Civil Supplies

2. All the above departments will work out and submit the names of officers and staff along with government registered vehicle numbers to the Home Department which will co-ordinate with DC/SP Kohima for issue of passes. The details should be emailed to seoc.nsdma@gmail.com or send through Whatsapp to 7005403886.

3. All other departments and directorates not mentioned above may nominate a nodal officer and two more staff who will co-ordinate and ensure the functioning of their offices so that all the essential and urgent matter pertaining to the department is looked after in time. It is expected that all the AHOds/HODs will be available on telephone and electronic means of communication at all times. Such departments and directorates will also give the details of the officers and staff and the vehicles to the Home Department at the email address and Whatsapp no. as mentioned in para 3.

4. It may be noted that numbers of only Government registered vehicles should be given and the concerned AHoD/HoD should make arrangements for transportation of their Officers and Staff in the designated vehicles of their departments/directorates

5. All the AHOds/HODs will give necessary instructions on similar lines for the functioning of their respective offices in the districts and subdivisions, where the necessary coordination will be done by the concerned Deputy Commissioner.


(ABHIJIT SINHA) IAS
Principal Secretary, Home

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Copy to :-

1. The Commissioner & Secretary to Governor, Nagaland for kind information.
2. The Addl. C.S to Chief Minister, Nagaland for kind information.
3. The Deputy Secretary to Chief Secretary, Nagaland for kind information
4. The Director General of Police, Nagaland for kind information
5. The Commissioner, Nagaland
6. All AHODs/HODs for information and necessary action.
7. All DCs, Nagaland for information and necessary action
8. All SPs, Nagaland for information and necessary action
9. Office copy.


(ABHIJIT SINHA) IAS
Principal Secretary, Home