

**GOVERNMENT OF NAGALAND**  
**HEALTH AND FAMILY WELFARE DEPARTMENT**  
**NAGALAND: KOHIMA**

**HFW 27/B-36/COVID-19/2020**

**Dated Kohima 1<sup>st</sup> May, 2021**

**OFFICE ORDER**

Whereas the number of COVID-19 Cases in the State have been steadily increasing in the last few days, requiring immediate steps to be taken for the effective management of COVID-19 situation in the State.

2. With a view to manage the COVID-19 situation in the state, the following is the work distribution amongst officers drawn from various departments, deputed in the COVID-19 War Room or otherwise for planning, monitoring, management and supervision of various tasks, shall be as follows.

Sl. No.	Task Description	Responsible Officers
1.	<p><b>Ensuring adequate availability of Medical Oxygen for Hospitals, both private and public, in the State, including, -</b></p> <ul style="list-style-type: none"><li>✓ Estimation of oxygen requirement for each district, hospital wise based on case load;</li><li>✓ Ensuring smooth management of supply chain for oxygen cylinders available with the department, reallocation of cylinders among districts as per demand, availability of oxygen from generation plant and bottling plants for the cylinders;</li><li>✓ Early installation, smooth operations, and optimum utilization of the PSA plants as allocated to the District Hospitals in the State;</li><li>✓ Deployment and ensuring optimum utilization with minimum down time of concentrators with the department;</li><li>✓ Assess, quantify and source/hire additional oxygen concentrators, cylinders and any other requirements for oxygen supply, through the department of H&amp;FW, for the Government and the identified private Hospitals;</li></ul>	<p>1. Shri Manoj Kumar, SP (Crime), Nagaland.</p> <p>2. Shri Sachin Jaiswal, Jt. Secretary, Agriculture.</p> <p>3. Shri Thejangulie Zao, Officer incharge of Projects &amp; Equipment, NSDMA.</p> <p>4. The Nodal Officers from H&amp;FW are:</p> <p style="padding-left: 20px;">a. Dr. Neisakho Kere, Jt. Director</p> <p style="padding-left: 20px;">b. Dr. Manyau Phom, Dy. Director</p> <p>N.B Shri Sachin Jaiswal, Jt. Secretary, Agriculture shall be the Nodal Officer for Communicating with the DIPP for transport of Medical Oxygen and other related matters.</p>



Sl. No.	Task Description	Responsible Officers
	<ul style="list-style-type: none"> <li>✓ Identification of external sources of Medical Oxygen including liquid oxygen from industries in and out of the State for emergency requirements;</li> <li>✓ Any other matter related to oxygen supply in the state.</li> </ul>	
2.	<p><b>Ensuring availability of adequate ICU Beds, Oxygen supported Beds and CCC Beds, -</b></p> <ul style="list-style-type: none"> <li>✓ Estimation of ICU Beds, Oxygen Beds and CCC Beds for each district as per evolving COVID case load;</li> <li>✓ Communicate the estimation to the DTFs and monitor the arrangement of beds, in the private and Government hospitals, as per the requirements;</li> <li>✓ Assist in arranging additional beds, through private or Government hospitals and to assess, quantify and procure/hire additional logistic requirement for expansion of ICU and Oxygen Supported Beds;</li> <li>✓ Obtain and provide data on the dashboard and to publicize available beds and empty beds, category wise and facility wise for each district, and share the information with the Call Centre.</li> </ul>	<ol style="list-style-type: none"> <li>1. Shri Shanavas C, Principal Director, School Education.</li> <li>2. Shri Ajit Ranjan, Jt. Secretary, H&amp;FW.</li> <li>3. Shri Johnny Ruangmei, OSD NSDMA.</li> <li>4. Dr. Sedevi Angami, Director CIHSR.</li> <li>5. Er. Yanger Longkumar, Program Office IT&amp;C.</li> <li>6. The Nodal Officers from H&amp;FW are:               <ol style="list-style-type: none"> <li>a. Dr. Tiasunep Pongener, Jt. Director.</li> <li>b. Dr. Chekroshuyi Tetseo, Jt. Director.</li> </ol> </li> </ol> <p>N.B: Shri Shanavas C, shall be the Nodal office to liaise with Indian Railways and Defence Forces /Paramilitary Forces.</p>
3.	<p><b>Ensuring effective quarantine and home isolation, -</b></p> <ul style="list-style-type: none"> <li>✓ Revive the Call Centre at the State (ERSS or any other facility) and/or at the District level, as required;</li> <li>✓ To assist the surveillance team of H&amp;FW department and to follow up on a daily basis each case of quarantine and home isolation;</li> <li>✓ Ensure details of the quarantine and home isolation cases from all sources, DTF and H&amp;FW, are available to the Call Centre;</li> <li>✓ Requisition of officers and staff from various departments and train/orient them to man the Call Centre;</li> </ul>	<ol style="list-style-type: none"> <li>1. Shri Manoj Kumar, SP (Crime), Nagaland.</li> <li>2. Shri Daniel Krocha, Deputy Director, IT &amp; C.</li> <li>3. Shri. Rendemo Shitio, Emergency Response Officer, NSDMA.</li> <li>4. The Nodal Officers from H&amp;FW are:               <ol style="list-style-type: none"> <li>a. Dr. Nyanthung Kikon, Dy. Director, DHFW.</li> <li>b. Dr. Akaba Jamir, Dy. Director.</li> <li>c. Dr. Khrieselie Sachu, Dy. Director.</li> </ol> </li> </ol>



Sl. No.	Task Description	Responsible Officers
	<ul style="list-style-type: none"> <li>✓ Provide SOP's for running the Call Centre and dissemination of information (H&amp;FW);</li> <li>✓ Any other matters related to the subject.</li> </ul>	
4.	<b>Ensuring adequate availability of essential drugs for COVID management at all government hospitals, -</b> <ul style="list-style-type: none"> <li>✓ Assessment, quantification, procurement and distribution of essential drugs shall be by the H&amp;FW;</li> <li>✓ Supply chain management including transportation;</li> <li>✓ Daily updates on the availability of the essential drugs District/ facility wise on the dashboard.</li> </ul>	1. Dr. Keneiteiso Sorhie, Jt. Director, H&FW assisted by: <ul style="list-style-type: none"> <li>a. Dr. M.C Longai Phom, Dy. Director, H&amp;FW.</li> <li>b. Dr. Leamnyie Konyak, Dy. Director, H&amp;FW.</li> </ul> 2. Shri Kezeneilhou Mhasi, Assistant Program Officer, IT&C shall assist the IT team of H&FW for maintenance and updation of the dashboard.
5.	<b>Providing tele-consultation, -</b> <ul style="list-style-type: none"> <li>✓ To revive the facility for tele-consultation for COVID-19 patients;</li> <li>✓ Advertise and take other steps to improve usage of the facility by public;</li> <li>✓ Monitor the usage of the facility;</li> <li>✓ The primary responsibility of this task shall be with H&amp;FW.</li> </ul>	1. Dr. Visasieu Kire, Director, H&FW, assisted by: <ul style="list-style-type: none"> <li>a. Dr. Chekroshuyi Tetseo, Jt. Director, H&amp;FW.</li> <li>b. Dr. Sao Tunyi, Consultant, H&amp;FW.</li> </ul>
6.	<b>Overseeing quality of clinical management for COVID-19 cases in the government hospitals and address grievances, -</b> <ul style="list-style-type: none"> <li>✓ To update and implement the latest treatment protocol prescribed by the GoI;</li> <li>✓ To ensure participation of webinar training sessions on COVID-19 care and management and provide monitorable data on the COVID-19 War Room Dashboard;</li> <li>✓ To regularly review the clinical management at the hospitals;</li> <li>✓ Fasttrack Investigation and disposal of grievances;</li> <li>✓ Any other related quality care and patient's satisfaction's related matter.</li> </ul>	1. Dr. Tali temsula Jamir, M.D. NMM assisted by: <ul style="list-style-type: none"> <li>a. Dr. Akuo Sorhie, Jt. Director, H&amp;FW.</li> <li>b. Dr. Puse Liegise, Jt. Director, H&amp;FW.</li> </ul>



Sl. No.	Task Description	Responsible Officers
	✓ To guide and monitor rational use of Oxygen at the health facility level.	
7.	<b>COVID-19 Testing and Surveillance</b> <ul style="list-style-type: none"> <li>✓ Coordinate with the DTF, Law enforcing agencies and community leaders;</li> <li>✓ Daily updates on the status of Testing data and stock position on the dashboard;</li> <li>✓ Assessment, quantification, procurement and distribution of testing kits shall be done by the H&amp;FW department.</li> </ul>	1. Shri Manoj Kumar, SP (Crime), Nagaland. 2. Dr. Nyanthung Kikon, Dy. Director, H&FW.
8.	<b>Status of Vaccination</b> <ul style="list-style-type: none"> <li>✓ Assessment and quantify the requirement of COVID-19 vaccination doses shall be by the H&amp;FW department;</li> <li>✓ Daily updates on the status of vaccination and stock position of the vaccines on the dashboard.</li> </ul>	1. Dr. Ritu Thurr, Jt. Director, H&FW. 2. Dr. G. Razoukhrielie Rio, Dy. Director, H&FW.

3. The respective team of officers will be fully assisted by the officers of Department of Health & Family Welfare and other departments as indicated. Principal Director, H&FW, shall be overall Supervisor to the Officers of the H&FW department.

4. The teams of officers assigned with a specific responsibility will identify metrics for monitoring their assigned tasks, which shall be available on a daily or regular basis, as appropriate, to the COVID-19 War Room.

5. The orders shall come into effect immediately.

**Sd/- J Alam, IAS**

Chief Secretary, Nagaland

**HFW 27/B-36/COVID-19/2020**

**Dated Kohima 1<sup>st</sup> May, 2021**

**Copy to:**

1. Principal Secretary to Chief Minister, Nagaland
2. PPS to Deputy Chief Minister, Nagaland
3. PPS to Minister (Health & Family Welfare), Nagaland
4. Deputy Secretary to Chief Secretary, Nagaland
5. OSD, Nagaland State Disaster Management Authority

*[Signature]*  
01/05/2021

**Amardeep S Bhatia, IAS**

Principal Secretary to the Govt. of Nagaland