

**GOVERNMENT OF NAGALAND
HOME DEPARTMENT
NAGALAND STATE DISASTER MANAGEMENT AUTHORITY
NAGALAND: KOHIMA**

NO.NSDMA-IEC-EMP/602/2024 / 297

Kohima, Dated 17th April, 2024.

EXPRESSION OF INTEREST FOR EMPANELMENT OF PRINTING PRESS

The Nagaland State Disaster Management Authority (NSDMA), Home Department, invites 'Expression of Interest' from leading accredited printing houses which meet the eligibility criteria for printing NSDMA materials. The details & conditions and the prescribed application format may be obtained from the official website of Nagaland State Disaster Management Authority, Home Department <https://nsdma.nagaland.gov.in>. Interested Printing Houses may send their offers containing all requisite details in sealed covers to the undersigned by 30th April, 2024.

Sd/-

LHOUCHALIE VIYA, IAS

Commissioner & Secretary to the Govt. of Nagaland

APPLICATION FORMAT

(With reference to EOI No.....Date.....)

1. Name of the Printing Agency:
2. Year of Establishment:
3. Full address of Head Office:
4. Telephone No:
5. Email:
6. Branch/ Branches:
7. Full address with Telephone No.:

REQUISITES:

1. Are you fully accredited agency?
2. If yes, since when? Please furnish a copy of the latest accreditation number.
3. Annual turnover of last three years as per the audited report of CA.
4. Are you an income tax Assesse? If so, please submit copies of certificate for the past three financial years, PAN No., etc.
5. Whether the agency is a proprietorship firm of partnership firm or private Limited Company. If so, please submit the relevant proof of authenticity.
6. Do you have the VAT/ Service Tax Registration?
7. If yes, please enclose copies of the valid registration Certificate.
8. Give details about your experience in Printing.
9. Have you been empaneled with any Sate Govt. (Enclosed proof thereof).
10. Any other relevant information or special facilities you may like to offer.

Terms & Conditions:

1. This is not a tender work order, but an empanelment exercise.
2. The agencies will be required to present details to NSDMA on the experience, capabilities along with report of similar work implemented.
3. On the basis of their presentation and verification of the requisites, the agencies found suitable will only be entitled for empanelment. Empanelment will not mean work order. Only the agency/ agencies meeting the aforesaid pre-requisites and found appropriate will be empaneled.
4. The offer should accompany a copy of the agency profile.